

Detailed steps for connecting on Zoom

Open Zoom on the device you will be using to connect with the Deaf person – NOT a tablet or phone, as these are too small, and you will end up damaging yourself in the long term.

Zoom Cloud Meetings			-	×
	zoom			
	Join a Meeting			
	Sign In			
	Version: 4.5.7 (18175.0301)			
	version: 4.4.7 (10170.0301)	 		

Sign into the app using Interpreting Matters Zoom log in details that you will have been sent via email and password via SMS. Please <u>untick</u> the 'Keep me signed in' box shown below.

Sign In				
Enter your email			٩	Sign In with SSO
Enter your password	Forgot?	or	G	Sign In with Google
C. Keep me signed in	Sign In		f	Sign In with Facebook

Now go to your email or confirmation that has the zoom meeting link in and click on the link.

It will open your internet browser, and this will come up

Open	Zoom?		
http	s://zoom.us wants to o	open this application.	
		Open Zoom	Cancel

Click on 'Open Zoom' as you want it to open the meeting in the app, not your web browser

It will ask you if you want to use Computer Audio, please click on 'use computer audio' as this means that you will be using the computer for sound and not phoning in separately.

You should now be in the meeting and be able to see everyone.

Please remember to LOG OUT of the Zoom account when you are finished.

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